



3015 (02-09-04)

ANNUAL REPORT

OF

Name: PITTSVILLE MUNICIPAL WATER UTILITY

Principal Office: P.O. BOX 100
PITTSVILLE, WI 54466

For the Year Ended: DECEMBER 31, 2001

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

TABLE OF CONTENTS

Schedule Name	Page
General Rules for Reporting	i
Signature Page	ii
Table of Contents	iii
Identification and Ownership	iv
 FINANCIAL SECTION	
Income Statement	F-01
Income Statement Account Details	F-02
Income from Merchandising, Jobbing & Contract Work (Accts. 415-416)	F-03
Revenues Subject to Wisconsin Remainder Assessment	F-04
Balance Sheet	F-05
Net Utility Plant	F-06
Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110)	F-07
Net Nonutility Property (Accts. 121 & 122)	F-08
Accumulated Provision for Uncollectible Accounts-Cr. (Acct. 144)	F-09
Materials and Supplies	F-10
Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251)	F-11
Capital Paid in by Municipality (Acct. 200)	F-12
Bonds (Acct. 221)	F-13
Notes Payable & Miscellaneous Long-Term Debt	F-14
Taxes Accrued (Acct. 236)	F-15
Interest Accrued (Acct. 237)	F-16
Contributions in Aid of Construction (Account 271)	F-17
Balance Sheet End-of-Year Account Balances	F-18
Return on Rate Base Computation	F-19
Return on Proprietary Capital Computation	F-20
Important Changes During the Year	F-21
Financial Section Footnotes	F-22
 WATER OPERATING SECTION	
Water Operating Revenues & Expenses	W-01
Water Operating Revenues - Sales of Water	W-02
Sales for Resale (Acct. 466)	W-03
Other Operating Revenues (Water)	W-04
Water Operation & Maintenance Expenses	W-05
Taxes (Acct. 408 - Water)	W-06
Property Tax Equivalent (Water)	W-07
Water Utility Plant in Service	W-08
Source of Supply, Pumping and Purchased Water Statistics	W-10
Sources of Water Supply - Ground Waters	W-11
Sources of Water Supply - Surface Waters	W-12
Pumping & Power Equipment	W-13
Reservoirs, Standpipes & Water Treatment	W-14
Water Mains	W-15
Water Services	W-16
Meters	W-17
Hydrants and Distribution System Valves	W-18
Water Operating Section Footnotes	W-19

IDENTIFICATION AND OWNERSHIP

Exact Utility Name: PITTSVILLE MUNICIPAL WATER UTILITY**Utility Address:** P.O. BOX 100
PITTSVILLE, WI 54466**When was utility organized?** 12/31/1959**Report any change in name:****Effective Date:****Utility Web Site:**

Utility employee in charge of correspondence concerning this report:

Name: CHARLENE ORGEL**Title:** CLERK/TREASURER**Office Address:**P.O. BOX 100
PITTSVILLE, WI 54466**Telephone:** (715) 884 - 2422**Fax Number:** EXT**E-mail Address:**

Individual or firm, if other than utility employee, preparing this report:

Name: MICHAEL L FOTH**Title:** MANAGER**Office Address:** HAWKINS, ASH, BAPTIE & COMPANY, LLP101 W 29TH STREET
P.O. BOX 840
MARSHFIELD, WI 54449**Telephone:** (715) 387 - 1131 EXT 225**Fax Number:** (715) 384 - 3463**E-mail Address:** mfoth@habco.com

President, chairman, or head of utility commission/board or committee:

Name: JOHN BECKER**Title:** COMMISSION CHAIRMAN**Office Address:**P.O. BOX 100
PITTSVILLE, WI 54466**Telephone:** (715) 884 - 2422**Fax Number:****E-mail Address:**

Are records of utility audited by individuals or firms, other than utility employee? NO

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name: MICHAEL L FOTH**Title:** MANAGER**Office Address:** HAWKINS, ASH, BAPTIE & COMPANY, LLP

101 W 29TH ST

P.O. BOX 840

MARSHFIELD, WI 54449

Telephone: (715) 387 - 1131 EXT 225**Fax Number:** (715) 384 - 3463**E-mail Address:** mfoth@habco.com**Date of most recent audit report:** 2/20/2002**Period covered by most recent audit:** DECEMBER 31, 2001

Names and titles of utility management including manager or superintendent:

Name: JAMES RUETH**Title:** DIRECTOR OF PUBLIC WORKS**Office Address:**

P.O. BOX 100

PITTSVILLE, WI 54466

Telephone: (715) 884 - 2422**Fax Number:** () -**E-mail Address:**

Name of utility commission/committee:

Names of members of utility commission/committee:

JOHN BECKER, COMMISSION CHAIRMAN

JEROLD MASEPHOL

JACK O'KEFFE

ROLAND SHERWOOD

DENNIS TURNQUIST

STEVE ZDUN

Is sewer service rendered by the utility? NO**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?** NO**Date of Ordinance:**

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	137,543	133,086	1
Operating Expenses:			
Operation and Maintenance Expense (401)	73,576	81,807	2
Depreciation Expense (403)	45,891	40,256	3
Amortization Expense (404)	0	0	4
Taxes (408)	2,710	2,211	5
Total Operating Expenses	122,177	124,274	
Net Operating Income	15,366	8,812	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	15,366	8,812	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	8,574	9,690	9
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income	8,574	9,690	
Total Income	23,940	18,502	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	23,940	18,502	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	26,228	28,136	13
Amortization of Debt Discount and Expense (428)	1,082	1,082	14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0	0	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)			18
Total Interest Charges	27,310	29,218	
Net Income	(3,370)	(10,716)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	164,043	55,936	19
Balance Transferred from Income (433)	(3,370)	(10,716)	20
Miscellaneous Credits to Surplus (434)	14,500	8,494	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	11,251	(110,329)	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	163,922	164,043	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Nonoperating Rental Income (418):		
NONE		3
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
INTEREST INCOME	8,574	4
Total (Acct. 419):	8,574	
Miscellaneous Nonoperating Income (421):		
NONE		5
Total (Acct. 421):	0	
Miscellaneous Amortization (425):		
NONE		6
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
OPERATING TRANSFERS IN	14,500	8
Total (Acct. 434):	14,500	
Miscellaneous Debits to Surplus (435):		
NONE		9
Total (Acct. 435)--Debit:	0	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215	11,251	10
Total (Acct. 436)--Debit:	11,251	
Appropriations of Income to Municipal Funds (439):		
NONE		11
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	137,543	0	0	0	137,543	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
.					0	6
Revenues subject to Wisconsin Remainder Assessment	137,543	0	0	0	137,543	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	1,879,505	1,675,047	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	344,166	298,153	2
Net Utility Plant	1,535,339	1,376,894	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	61,680	59,176	7
Total Other Property and Investments	61,680	59,176	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	58,933	91,986	8
Temporary Cash Investments (132)	40,655	32,000	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	35,400	33,177	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	50,275	0	14
Materials and Supplies (150)	3,952	3,373	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	189,215	160,536	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	11,672	12,754	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	11,672	12,754	
Total Assets and Other Debits	1,797,906	1,609,360	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	445,289	240,967	21
Appropriated Earned Surplus (215)	78,039	66,788	22
Unappropriated Earned Surplus (216)	163,922	164,043	23
Total Proprietary Capital	687,250	471,798	
LONG-TERM DEBT			
Bonds (221)	472,500	495,000	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	40,000	50,000	26
Total Long-Term Debt	512,500	545,000	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	2,503	857	28
Payables to Municipality (233)	45,666	41,495	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	2,315	2,538	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	50,484	44,890	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	547,672	547,672	38
Total Liabilities and Other Credits	1,797,906	1,609,360	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (100)	1,837,604	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)	41,901				6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
Total Utility Plant	1,879,505	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	344,166	0	0	0	9
Total Accumulated Provision	344,166	0	0	0	
Net Utility Plant	1,535,339	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	298,153				298,153	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	45,891				45,891	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	332				332	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	46,223	0	0	0	46,223	13
Debits during year						14
Book cost of plant retired	210				210	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	210	0	0	0	210	19
Balance End of Year	344,166	0	0	0	344,166	20
Composite Depreciation Rate?	Yes					21
If yes, what is the rate?	2.64%					22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):					
NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	3,952	3,373	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	3,952	3,373	

UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
Unamortized debt discount	1,082	428	11,672	1
Total			11,672	
Unamortized premium on debt (251)				
NONE				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	240,967	1
Changes during year (explain):		
TO RECORD TIF/CDA PROJECT	204,322	2
Balance end of year	445,289	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
e Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2002	5.50%	15,000	1
g Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2004	5.75%	15,000	2
f Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2003	5.65%	15,000	3
i Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2006	6.00%	20,000	4
j Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2007	6.10%	20,000	5
k Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2008	6.10%	20,000	6
h Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2005	5.90%	20,000	7
WATER & SEWER REVENUE BOND	03/15/1999	06/01/2018	4.75%	347,500	8
Total Bonds (Account 221):				472,500	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Other Long-Term Debt (224)					
G. O. NOTES	03/01/1999	03/01/2008	4.50%	40,000	1
Total for Account 224				40,000	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	2,710	2
Charged electric department expense		3
Charged sewer department expense		4
Other (explain):		
NONE		5
Total Accruals and other credits	2,710	
Taxes paid during year:		
County, state and local taxes		6
Social Security taxes	2,548	7
PSC Remainder Assessment	162	8
Other (explain):		
NONE		9
Total payments and other debits	2,710	
Balance end of year	0	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
215 Revenue Bonds	601	7,696	7,761	536	1
WATER & SEWER BONDS	1,287	16,819	16,847	1,259	2
Subtotal	1,888	24,515	24,608	1,795	
Advances from Municipality (223)					
NONE	0			0	3
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
1990 State Trust Fund Loan	0			0	4
1992 State Trust Fund Loan	0			0	5
1995 State Trust Fund Loan	0			0	6
G. O. NOTES	650	1,713	1,843	520	7
Subtotal	650	1,713	1,843	520	
Notes Payable (231)					
NONE	0			0	8
Subtotal	0	0	0	0	
Total	2,538	26,228	26,451	2,315	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	547,672	0	0	0	0	547,672	1
Add credits during year:							
For Services						0	2
For Mains						0	3
Other (specify):							
						0	4
Deduct charges (specify):							
						0	5
Balance End of Year	547,672	0	0	0	0	547,672	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
NONE		2
Total (Acct. 124):	0	
Special Funds (125):		
SPECIAL FUNDS	61,680	3
Total (Acct. 125):	61,680	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	35,400	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	35,400	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	0	
Receivables from Municipality (145):		
DUE FROM TIF	50,275	12
Total (Acct. 145):	50,275	
Prepayments (165):		
NONE		13
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Payables to Municipality (233):		
PAYABLES TO MUNICIPALITY	45,666	16
Total (Acct. 233):	45,666	
Other Deferred Credits (253):		
NONE		17
Total (Acct. 253):	0	

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	1,756,325	0	0	0	1,756,325	1
Materials and Supplies	3,662	0	0	0	3,662	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation	321,159	0	0	0	321,159	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	547,672	0	0	0	547,672	6
Other (specify):					0	7
Average Net Rate Base	891,156	0	0	0	891,156	
Net Operating Income	15,366	0	0	0	15,366	8
Net Operating Income as a percent of						
Average Net Rate Base	1.72%	N/A	N/A	N/A	1.72%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	343,128	1
Appropriated Earned Surplus	72,413	2
Unappropriated Earned Surplus	163,982	3
Other (Specify):		4
Total Average Proprietary Capital	579,523	
Net Income		
Net Income	(3,370)	5
Percent Return on Proprietary Capital	-0.58%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Balance Sheet (Page F-05)

To the City Council
City of Pittsville Water Utility

We have compiled the balance sheets of the City of Pittsville Water Utility as of December 31, 2001 and the related statements of income and earned surplus and supplemental information for the year then ended included in the accompanying prescribed form in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation was limited to presenting in the form prescribed by the Public Service Commission of Wisconsin, information that is the representation of management. We have not audited or reviewed the financial statements referred to above and, accordingly, do not express an opinion or any other form of assurance on them. We compiled these financial statements from financial statements for the same period that we previously audited as indicated in our report dated February 20, 2002.

These financial statements (including related disclosures) are presented in accordance with the requirements of the Public Service Commission of Wisconsin. Accordingly, these financial statements are not designed for those who are not informed about such differences.

Marshfield, Wisconsin
February 20, 2002

Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110) (Page F-07)

No tax allocated to sewer since tax equivalent forgiven.

FINANCIAL SECTION FOOTNOTES

Identification and Ownership - Contacts (Page iv)

-----Original Message-----

From: Adam Waldera [mailto:awaldera@habco.com]

Sent: Monday, November 18, 2002 4:22 PM

To: peter.leege@psc.state.wi.us

Subject: Pittsville Municipal Water Utility

Dear Mr. Leege:

We have been asked by the City of Pittsville to respond to the questions set forth in your August 14, 2002 letter. Our responses are as follows:

1. The \$45,666 reported in Account 233 (Payables to Municipality) is for amounts due to the municipality for utility expenses paid for by the city.
2. Total kWh of 50,167 was too low due to only one energy provider being included in the total. Actual kWh should have been approximately 125,000.

If you have any questions regarding these responses please feel free to contact me by email at awaldera@habco.com or by phone at (715) 387-1131.

Adam J. Waldera, CPA

Hawkins, Ash, Baptie & Company, LLP

Marshfield, WI

August 14, 2002

Ms. Charlene Orgel, Clerk-Treasurer

Pittsville Municipal Water Utility

P.O. Box 100

Pittsville, WI 54466-0100

2001 Analytical Review DWCCA-4670-PJL

Dear Ms. Orgel:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2001 annual report. The primary purpose of the analytical review is to detect possible reporting or accounting related errors and also to identify significant fluctuations from prior years' data that are not sufficiently explained in the annual report. The analytical review did identify the following issue(s):

1. As directed in the head notes of the Balance Sheet End-Of-Year Account Balances schedule on page F-18, please provide a more detailed description for the \$45,666 reported in Account 233 on page F-18 and follow this procedure in the future. This was also brought to the utility's attention in our letter of August 17, 2001, concerning our review of the 2000 annual report.

2. During our review, we noted that the Total kWh used for pumping for the year reported on the Source of Supply, Pumping and Purchased Water

FINANCIAL SECTION FOOTNOTES

Statistics schedule is 50,167. However, \$7,200 is reported in the Operator and Maintenance Expense schedule for power for pumping expense. At an average cost of \$.06 per KWH, 50,167 appears low. Please review your numbers and indicate if they should be changed.

Responding to the questions posed from the analytical review does not preclude you from possibly receiving other inquiries from our office regarding your annual report in the future: for instance, during a rate case, construction authorization, or other Commission reviews.

We appreciate your cooperation in providing the above information. If you have any questions, please feel free to contact me at (608) 267-9198. Please respond within 30 days of this letter. We prefer that you respond by e-mail if it is convenient for you to do so. My e-mail address is peter.leege@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Peter J. Leege
Financial Specialist
Division of Water, Compliance, and Consumer Affairs

PJL:dwh:w:\compl\Analytical Reviews\2001 analytical review letters\4670.doc

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	134,795	1
Total Sales of Water	134,795	
Other Operating Revenues		
Forfeited Discounts (470)	368	2
Other Water Revenues (474)	2,380	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	2,748	
Total Operating Revenues	137,543	
Operation and Maintenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	45,418	5
General Operating Expenses (680-690)	28,158	6
Total Operation and Maintenance Expenses	73,576	
Other Operating Expenses		
Depreciation Expense (403)	45,891	7
Amortization Expense (404)		8
Taxes (408)	2,710	9
Total Other Operating Expenses	48,601	
Total Operating Expenses	122,177	
NET OPERATING INCOME	15,366	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	285	10,990	60,024	4
Commercial	50	3,901	16,825	5
Industrial	3	104	517	6
Total Metered Sales to General Customers (461)	338	14,995	77,366	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		50,264	8
Other Sales to Public Authorities (464)	11	1,933	7,165	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	350	16,928	134,795	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------------	--	--	-------------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	50,264	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	50,264	
Forfeited Discounts (470):		
Customer late payment charges	368	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	368	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	2,380	7
Other (specify):		
NONE		8
Total Other Water Revenues (474)	2,380	
Amortization of Construction Grants (475):		
NONE		9
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	26,803	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	7,200	3
Chemicals (630)	5,042	4
Supplies and Expenses (640)	5,952	5
Repairs of Water Plant (650)	421	6
Transportation Expenses (660)		7
Total Plant Operation and Maintenance Expenses	45,418	
GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	6,201	8
Office Supplies and Expenses (681)	1,490	9
Outside Services Employed (682)	12,211	10
Insurance Expense (684)	2,170	11
Employees Pensions and Benefits (686)	6,086	12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)		14
Uncollectible Accounts (690)		15
Total General Operating Expenses	28,158	
Total Operation and Maintenance Expenses	73,576	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		0	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department			2
Net property tax equivalent		0	
Social Security		2,548	3
PSC Remainder Assessment		162	4
Other (specify): NONE			5
Total tax expense		2,710	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Wood				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.185218				3
County tax rate	mills		5.275361				4
Local tax rate	mills		11.440191				5
School tax rate	mills		7.794503				6
Voc. school tax rate	mills		1.527033				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		26.222306				10
Less: state credit	mills		1.100129				11
Net tax rate	mills		25.122177				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		11.440191				14
Combined School Tax Rate	mills		9.321536				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		20.761727				17
Total Tax Rate	mills		26.222306				18
Ratio of Local and School Tax to Total	dec.		0.791758				19
Total tax net of state credit	mills		25.122177				20
Net Local and School Tax Rate	mills		19.890691				21
Utility Plant, Jan. 1	\$	1,675,047	1,675,047				22
Materials & Supplies	\$	3,373	3,373				23
Subtotal	\$	1,678,420	1,678,420				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	1,678,420	1,678,420				26
Assessment Ratio	dec.		1.079851				27
Assessed Value	\$	1,812,444	1,812,444				28
Net Local & School Rate	mills		19.890691				29
Tax Equiv. Computed for Current Year	\$	36,051	36,051				30
Tax Equivalent per 1994 PSC Report	\$	0					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$	0					32
Tax equiv. for current year (see note 6)	\$	0					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	5,252		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	165,518		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	170,770	0	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	434,934		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	167,236		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	602,170	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	50,307		23
Total Water Treatment Plant	50,307	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			5,252	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			165,518	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	170,770	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			434,934	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			167,236	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	0	602,170	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			50,307	23
Total Water Treatment Plant	0	0	50,307	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			0	24
Structures and Improvements (341)			0	25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	449,089		26
Transmission and Distribution Mains (343)	282,274	134,731	27
Fire Mains (344)	0		28
Services (345)	42,965	9,680	29
Meters (346)	25,041	356	30
Hydrants (348)	45,758	18,000	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	845,127	162,767	
GENERAL PLANT			
Land and Land Rights (370)	200		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	218		35
Computer Equipment (372.1)	1,330		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	4,925		38
Other Tangible Property (390)	0		39
Total General Plant	6,673	0	
Total utility plant in service directly assignable	1,675,047	162,767	
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	1,675,047	162,767	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			449,089	26
Transmission and Distribution Mains (343)			417,005	27
Fire Mains (344)			0	28
Services (345)			52,645	29
Meters (346)	210		25,187	30
Hydrants (348)			63,758	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	210	0	1,007,684	
GENERAL PLANT				
Land and Land Rights (370)			200	33
Structures and Improvements (371)			0	34
Office Furniture and Equipment (372)			218	35
Computer Equipment (372.1)			1,330	36
Transportation Equipment (373)			0	37
Other General Equipment (379)			4,925	38
Other Tangible Property (390)			0	39
Total General Plant	0	0	6,673	
Total utility plant in service directly assignable	210	0	1,837,604	
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	210	0	1,837,604	

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			2,014	2,014	1
February			1,947	1,947	2
March			2,332	2,332	3
April			1,900	1,900	4
May			1,417	1,417	5
June			1,341	1,341	6
July			1,599	1,599	7
August			1,626	1,626	8
September			1,473	1,473	9
October			1,524	1,524	10
November			1,443	1,443	11
December			1,598	1,598	12
Total annual pumpage	0	0	20,214	20,214	
Less: Water sold				16,928	13
Volume pumped but not sold				3,286	14
Volume sold as a percent of volume pumped				84%	15
Volume used for water production, water quality and system maintenance				1,959	16
Volume related to equipment/system malfunction					17
Non-utility volume NOT included in water sales					18
Total volume not sold but accounted for				1,959	19
Volume pumped but unaccounted for				1,327	20
Percent of water lost				7%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				89,000	23
Date of maximum: 4/16/2001					24
Cause of maximum:					25
Water main break					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				7,000	26
Date of minimum: 4/30/2001					27
Total KWH used for pumping for the year				125,000	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
WELL	#3	37	10	40,000	No	1
WELL	#4	353	10	112,000	Yes	2
WELL	#5	452	10	112,000	Yes	3

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Identification Number (b)	Intakes			Diameter in inches (e)
		Distance From Shore in feet (c)	Depth Below Surface in feet (d)		
NONE					

1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#3	#4	#5	1
Location	PITTSVILLE	PITTSVILLE	PITTSVILLE	2
Purpose	P	P	P	3
Destination	D	D	D	4
Pump Manufacturer	LAYNE NW	RED JACKET	RED JACKET	5
Year Installed	1959	1993	1990	6
Type	CENTRIFUGAL	SUBMERSIBLE	SUBMERSIBLE	7
Actual Capacity (gpm)	75	100	110	8
Pump Motor or Standby Engine Mfr	GE	RED JACKET	RED JACKET	9
Year Installed	1959	1992	1990	10
Type	ELECTRIC	ELECTRIC	ELECTRIC	11
Horsepower	5	10	10	12

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification				14
Location				15
Purpose				16
Destination				17
Pump Manufacturer				18
Year Installed				19
Type				20
Actual Capacity (gpm)				21
Pump Motor or Standby Engine Mfr				22
Year Installed				23
Type				24
Horsepower				25

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	#1		1
RESERVOIRS, STANDPIPES			2
OR ELEVATED TANKS			3
Type: R (reservoir), S (standpipe)			4
or ET (elevated tank)	ET		5
Year constructed	1993		6
Primary material (earthen, steel,			7
concrete, other)	STEEL		8
Elevation difference in feet			9
(See Headnote 3.)	150		10
Total capacity in gallons (actual)	150,000		11
WATER TREATMENT PLANT			12
Disinfection, type of equipment			13
(gas, liquid, powder, other)	LIQUID		14
Points of application			15
(wellhouse, central facilities,			16
booster station, other)	CENTRAL FACILITIES		17
Filters, type (gravity, pressure,			18
other, none)	PRESSURE		19
Rated capacity of filter plant			20
(m.g.d.) (note: 1,200,000 gal/day			21
= 1.2 m.g.d.)	120.0000		22
Is a corrosion control chemical			23
used (yes, no)?	N		24
Is water fluoridated (yes, no)?	N		25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet							
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)
M	D	3.000	1,400	0	0	0	1,400
M	D	4.000	550	0	0	0	550
A	D	6.000	380		0	0	380
M	D	6.000	29,870	296	0	0	30,166
M	D	8.000	4,789	230	0	0	5,019
M	D	10.000	0	4,290	0	0	4,290
M	D	12.000	50	0	0	0	50
Total Within Municipality			37,039	4,816	0	0	41,855
Total Utility			37,039	4,816	0	0	41,855

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	291	5	0	0	296		1
M	1.000	38	6	0	0	44	16	2
M	1.250	2	0	0	0	2		3
M	1.500	2	0	0	0	2		4
M	2.000	5	0	0	0	5		5
M	3.000	1	0	0	0	1		6
Total Utility		339	11	0	0	350	16	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	331	4	6	0	329	40	1
0.750	3	0	0	0	3	2	2
1.000	3	0	0	0	3	2	3
1.250	3	0	0	0	3		4
1.500	5	0	0	0	5	2	5
2.000	3	0	0	0	3	2	6
3.000	2	0	0	0	2	1	7
Total:	350	4	6	0	348	49	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	280	38	0	3	0	8	329	1
0.750	0	2	1	0	0	0	3	2
1.000	0	2	1	0	0	0	3	3
1.250	0	0	0	3	0	0	3	4
1.500	0	4	0	0	0	1	5	5
2.000	0	2	0	1	0	0	3	6
3.000	0	0	0	2	0	0	2	7
Total:	280	48	2	9	0	9	348	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	62	9			71	2
Total Fire Hydrants	62	9	0	0	71	
Flushing Hydrants						
	52				52	3
Total Flushing Hydrants	52	0	0	0	52	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year:	67
Number of distribution system valves end of year:	84
Number of distribution valves operated during year:	84

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

Account # 620 includes expense for total electric bill..

Account # 640 & 650 - 2000 included additional expenses and 2001 balances are similar to 1999.

Account # 682 - Incurred additional engineering costs in 2001.

Account # 600 - Local time meeting/monitoring project.

Property Tax Equivalent (Water) (Page W-07)

Tax equivalent is annually fogiven.

Pumping and Purchased Water Statistics (Page W-10)

Per review letter response, kwh for pumping changed from 50,167 to 125,000 on 1/2/03. PJJL

Water Mains (Page W-15)

Account # 343 - Contributed as part of TIF/CDA project. See Account # 200.

Water Services (Page W-16)

Account # 345 - Contributed as part of TIF/CDA project. See Account # 200.
